

**Rutland Natural Resources Conservation District
Board of Supervisors Meeting Minutes
USDA Service Center, Rutland
August 31, 2022**

Supervisors Present: Alan Shelvey, Mike Pedone, and Sean Barrows

Also, Present: Nanci McGuire, Rachael Burt, Ag Specialist, Phyllicia Moore, NRCS District Conservationist, Johan Desrochers, NRCS, Olivia Carlson, NRCS, Joseph Tillman, NRCS and Les Wright, NRCS

Meeting called to order at: 9:50 a.m.

Minutes from the July 13 Meeting were approved.

Financial Report for July was reviewed, discussed, and approved.

NRCS Update: (Phyllicia Moore)

The Board, Rachael and I introduced ourselves.

Phyllicia introduced herself.

NRCS staff introductions.

Phyllicia and staff provided a PowerPoint presentation that included information regarding:

Meet the Team

Field office workload

Resource concerns and practices

Farmstead construction successes

Engineering challenges

Producer highlight

NRCS fiscal year starts October 1 and the deadline for program sign ups is November 18.

Ag Specialist Update: (Rachael Burt)

Rachael reported that she is:

Finishing up soil sampling

Attending ag staff meetings

Forage sampling using ag scales

Preparing for cover cropping season

Working on a newsletter

District Manager Report: (Nanci McGuire)

District Manager Meetings – I participated in meetings on July 25 via zoom and August 22 (Ag Retreat) at Marsh Billings farm in Woodstock.

Tactical Basin Planning – I participated in Otter Creek Basin Water Quality Council Meetings on July 19 and August 24.

NRCC Core Services Agreement for FY2023 – The District received this agreement and Alan has signed and returned. We are waiting for a fully executed copy.

GRANTS:

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (Rutland PCP) – Alan and I participated in a meeting with Fitzgerald Environmental and Ted Gillen, City of Rutland DPW on July 26 via zoom. The goal of this meeting was to:

- Review the draft of the Phosphorus Control Plan and get comments and answer any questions that the City might have before finalizing the plan.
- Discuss the remaining credit reduction and future potential projects for remaining credit.

Evan Fitzgerald reported that projects need to be completed by 2023.

The Final Phosphorus Control Plan was submitted by Fitzgerald Environmental and SLR along with all deliverables on July 29. The deadline to complete this project was July 31, 2022. All deliverables including a final invoice have been submitted to LCBP and have been approved.

NRCC Design & Implementation Block Grant 2021 (Final design for Stormwater Facility on West Seminary St., Brandon) – Watershed Consulting Associates coordinated with the Town of Brandon to provide machinery to dig soil test pits. The next step is to have 60% design plans/specifications by January 1, 2023. The deadline to complete this project is April 15, 2023.

LCBP Clean Water and Healthy Ecosystems Grant (Town of Proctor SWMP) – The review committee completed the review and ranking process for the two proposals that the District received and selected the consultant.

The District has a fully executed contract with Watershed Consulting Associates to complete a Stormwater Master Plan for the Town of Proctor. Work will begin in September. The deadline to complete this project is August 31, 2024.

ERP FY2017 & ERP FY2018 (Cold River Berm Removal) –

Construction has been completed and all deliverables including a final invoice have been submitted and approved. The deadline on this grant is October 1, 2022.

Other: (Tree Planting in Wallingford)

Josh Carvajal, Stream Alteration Permit Specialist referred a landowner to the Rutland and Poultney Mettowee NRCDC's regarding the possibility to do tree planting on a perennial stream that runs through her property at 264 South Main St., in Wallingford.

Sadie, Manager of the Champlain Valley Native Plant Nursery, and I met on site with the landowner on August 10 to look at the site and give recommendations on plants that could be used to help with the eroded banks and sediment deposition.

Sadie provided an estimate to the landowner for a mix of shrubs and perennials and is coordinating with the landowner on a date for planting.

I talked with Mark Raishart, Instructor for the Forestry and Natural Resources Class at Stafford Technical Center regarding the class doing this planting and Mark is interested as long the date for the planting fits into his schedule and the landowner is ok with this.

Other Business:

RNRCD FY2022 Budget with Actual Figures was reviewed & discussed. A motion was made by Sean and seconded by Mike to approve. This was then voted on and the motion passed.

RNRCD FY2023 Draft Budget – was reviewed & discussed. A motion was made by Sean and seconded by Mike to approve. This was then voted on and the motion passed

RNRCD FY2023 Draft Annual Workplan - was reviewed & discussed. A motion was made by Mike and seconded by Sean to approve. This was then voted on and the motion passed.

Next Meeting: Wednesday, October 5, 2022, at 9:30 at USDA Service Center

Meeting adjourned at 12:45 p.m.