

**NRCC Finance Committee
Conference Call Minutes
March 12, 2019**

Present: Beth Moser-Duquette, Kerry O'Brien, Bill Manner, Somara Zwick

Meeting opened: 12:06pm

January Financial Reports: The committee reviewed January financial reports and discussed. Preliminary financials were discussed for February, a couple of invoices need to be posted.

FY19 Budget Revisions:

A few revisions were made to the current year budget, including:

- Adding Trees for Stream funding for anticipated spring projects
- Adjustment to DEC Block Grant revenue/expense, reduced to reflect current year anticipated expenditures, and to account for its extension through December 2019
- Increase for PMNRCD technical support to \$5000 as approved
- Adjustments to management and district expense to agree to revenue adjustments by program

Net decrease in revenue after adjustment, with a small surplus of ~\$9500. Somara provided notes and will review with the full board.

Question about NRCC Finance Committee approving subagreements to Districts. It was agreed that these are approved through the Chair or Vice-chair signatory on each agreement.

Kerry will look into e-signatures on agreements to expedite that process and save steps of printing, signing, and mailing.

Next Finance Committee conference call: April 9th 8:00am

Meeting adjourned: 12:50pm