

**Finance Committee Conference Call
March 20, 2017**

Alan Shelvey, Bill Manner, Jill Arace, 11:00am

Alan and Bill approved the NRCC Admin invoice for expenses from Dec-Feb.

The committee acknowledged the changes across budget categories that occurred to accommodate this invoice as consistent with financial procedures for the finance committee to approve changes less than \$1000.

The finance committee supports a contractual amendment for the NRCC administrator to include unanticipated strategic planning and statewide work planning for VTAAFM Block grant and RPC partnership and block grant discussion with DEC. They estimated a \$6000 contractual amendment, which would include 18 days of NRCC Administration March-June, at \$5760 plus mileage. The committee discussed tabling the remaining strategic planning until FY18 so it can be properly budgeted, and for Kerry to focus more on the work related to DEC and VTAAFM block grant discussions. The balances on all budget categories would be allocated to this purpose and will be presented to the full board for approval. The committee discussed allocating funding from the \$75,000 of administration from the pending VTAAFM block grant for the NRCC Administrator for these activities, if needed for the March-June work plan.

Jill will provide financial summary for Franklin County NRCD capacity building assistance, that was extensive but no able to be covered by NRCC funds but will be included in financial report and final reports for capacity building efforts.

Committee meeting 4/3/17:

Items for meeting: Finalize contractual amendment, budget update for full board approval. Begin budget framework for \$75,000 allocation from VTAAFM block grant.