

**NRCC Finance Committee
Conference Call Minutes
June 26, 2017**

Present: Bill Manner, Jill Arace, Kerry O'Brien, Alan Shelvey

The committee discussed the agenda for the 6/29 full board meeting. It was agreed to provide an update on the # of applicants to the Ag Program Manager positions, and see if there are any additional NRCC members that would like to be involved in the hiring process.

The agenda will include:

Ag Program Manager Positions and NRCC Employment Logistics
FY18 Budget Presentation
DEC Block Grant and Basin Planning Agreement Update

The committee discussed items in the Financial Procedures that will require authorization by committee. Since the full board is meeting on June 29th, they will not be able to see end of year budget reconciliation. Finance committee will request authorization to close out FY17 budget. This started discussion about the NRCD agreement and other services agreements for FY18, which is currently in the Financial Procedures as requiring approval by the full board. The FY18 is expected ~55 various services agreements to Districts and others. Finance Committee shall suggest a change to Financial Procedures to delegate authority to approve agreements to committee. Kerry will draft up changes to present.

FY18 Budget Review. The committee reviewed the current version of the budget, and made a few minor changes. The committee supported the proposed FY18 budget and will present to NRCC full board for approval.

VACD Service Agreement. The committee approved the VACD Service Agreement and will present to NRCC full board for approval.

DEC Block grant and NRCC staffing. According to the FY18 budget, the budget can support 1.4 FTE. The Finance Committee expressed the importance of NRCC staffing to help manage the new program budgets. There is expected to be budget adjustments between consulting/contractual and Administrative costs, since all our currently contractual.

Next Meeting: The Finance Committee will meet at 10:00am prior to NRCC full board on 6/29.